



# PERTH MAGIC ALL STARS

# PRIVACY POLICY

REVISION / CHANGES	DATE	AUTHORISED
01.00 DOCUMENT CREATION	8/10/23	N.GUGLIELMINO R.MUNT
02.00  SIMPLIFIED LANGUAGE. EMPHASIS ON SECURE STORAGE AND ACCESS RIGHTS. CONSOLIDATED DEFINITIONS.	24/10/2025	N.GUGLIELMINO

PERTH MAGIC PTY LTD 24/10/25

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#### 1.0 WHAT IS PERSONAL INFORMATION

Personal information is any data that can identify you, including:

- Name, address, email, phone number
- Health information, sensitive data (ethnicity, religion, biometric info)
- Financial information (if provided)

# 2.0 HOW WE COLLECT PERSONAL INFORMATION

To deliver and enhance the services offered by the organisation, certain personal information is collected. We collect personal information you provide when:

- We fill out an incident report
- You register to become a member of our club
- You register to become an affiliated supporter
- You register to become an affiliated technical member
- You purchase merchandise from us
- You request information from us
- You provide information to one of our staff
- You participated in one of our surveys

#### 3.0 HOW WE USE PERSONAL INFORMATION

We use your information to:

- Provide club services, events, and programs
- Administer accounts, payments, and internal records
- Comply with legal and regulatory requirements
- Inform you about relevant products or services (you can opt out)

If you choose not to provide information, some services may not be available.

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#### 4.0 WHEN WE DISCLOSE PERSONAL INFORMATION

We only share information as needed with:

- Insurers and professional advisors (accountants, auditors, lawyers)
- Regulatory authorities and government bodies when required by law
- Club affiliates to deliver services (e.g., competitions or events)

**Note:** When providing information about others, you must ensure they are aware of how it will be used.

#### 5.0 STORAGE AND SECURITY OF PERSONAL INFORMATION

- Personal information is stored securely in both digital and paper formats.
- Access is restricted to authorised staff.
- Reasonable steps are taken to prevent misuse, loss, or unauthorized access.

#### 6.0 ACCURACY OF PERSONAL INFORMATION

We take reasonable steps to ensure that whenever we collect, use or disclose personal information that it is accurate, complete and up to date.

#### 7.0 ACCESS TO PERSONAL INFORMATION

You may request access to your personal information or ask for corrections by contacting the club via email or letter.

We may refuse access where permitted by law but will explain the reason.

## 8.0 REVIEW

The organisation will review this policy annually to ensure accuracy and ensure all members, staff and volunteers associated with the Company are aware of the policy

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